

UBC MATH DEPARTMENT

Please Note:

- Equipment does not come with IT support.
- You are responsible for all damages while equipment is in your possession.
- We require two pieces of ID and will hold your Driver's License plus \$20 as collateral.
- Return the equipment in the same condition as when you borrowed it, and within 30 minutes after your class ends.
- Math equipment must stay on site in Math buildings.

Check the equipment borrowed --

- Projector # 1 \ Epson EMP-74 \ Serial # FFW03X0653K
- Projector # 2 \ Epson EMP-710 \ Serial # B9M0052039C
- Laptop #1 \ Fujitsu Life Book \ Serial # R4307085
- Laptop #2 \ Toshiba PTA20C-CM101E \ Serial #74071666P

Signature of Borrower: _____.

Print clearly first and last name: _____.

Faculty: _____ ; **Dept Name:** _____.

Course Name: _____ ; **Section:** _____.

Room No. where Course is being taught: _____.

Course starts at: _____ ; **Course ends at:** _____.

Date & Time borrowed: _____.

MATH OFFICE USE, to be completed by Math Staff:

Time & Date Returned: _____ : Returned Condition:
_____.

Acceptable use:

The use of Department equipment must be for educational or research purposes only, consistent with the mission of the University. It may not be used for personal or commercial purposes, unless with prior approval.

All relevant laws and usage policies apply, including but not limited to applicable Federal, Provincial and local By-laws, University policies, and the Department's Acceptable Use Policy.

Furthermore, no alterations of borrowed equipment must be attempted. Forbidden alterations may include

- installation of software
- installation of peripherals other than portable storage, such as USB memory sticks.
- manipulation of equipment inconsistent with "regular" use.
- removal of installed parts.